



**GOVERNMENT OF ASSAM**  
**OFFICE OF THE DISTRICT COMMISSIONER:::MAJULI**  
**(REVENUE BRANCH)**

Tel-037752774424

E-mail ID- [dcmajuli@gmail.com](mailto:dcmajuli@gmail.com)

No. Rev/566/2023-REV-MJL/3639-46

Dated Majuli the 20<sup>th</sup> June, 2024

**Advertisement**

Interested eligible candidates are hereby invited to attend the "Walk-in-Interview" to be held on **04/07/2024** from 11:00 A.M. onward at the Conference Hall, O/o the District Commissioner, Majuli for engagement of the post of "GIS Assistant" under "Mission Basundhara" on contractual basis at Ujani Majuli Revenue Circle as per the details below:

**Eligibility criteria for GIS Assistant:**

SL No	Criteria	Details
1	Name of the Post	GIS Assistant
2	Total vacancies	1 (one) no.
3	Duration of engagement	Till 31 <sup>st</sup> March, 2025
4	Place of work	Ujani Majuli Revenue Circle
5	Job Responsibilities	<ul style="list-style-type: none"> <li>• Digitization of geospatial data of Cadastral and Non-cadastral villages.</li> <li>• Cadastral map updation in Bhunaksha</li> <li>• Perform quality assurance checks on GIS data to ensure accuracy and completeness.</li> <li>• Preparation of GIS-related reports, presentations, and data visualizations.</li> <li>• Provide GIS- related technical support to team members and end-users.</li> <li>• Drone photo/HRSI interpretation etc.</li> <li>• Utility of survey machinery in land mapping viz RTK GNSS Rovers, ETS, DGPS etc.</li> </ul>
6	Age	Above 21 years and not more than 45 years as on 01/01/2024
7	Required Qualification	<p><b><u>Essential Qualification</u></b></p> <ul style="list-style-type: none"> <li>• Bachelor's degree in Geography/Geology/Mathematics/Geo-informatics/Physics/Computer Science or a related field with Certificate/Diploma in GIS &amp; Remote Sensing or in Geo-informatics.</li> </ul> <p>Or,</p> <ul style="list-style-type: none"> <li>• M.Tech./M.Sc. in GIS &amp; Remote sensing/ Geo-informatics</li> <li>• MCA/M.A./M.Sc. in Geography/Geology/Mathematics/Environmental Science with Geo-informatics as one of the subject or Certificate or Diploma in GIS/Remote Sensing or Geo-informatics.</li> </ul> <p><b><u>Desirable Qualification</u></b></p> <ul style="list-style-type: none"> <li>• Proficiency in GIS software such as ArcGIS, QGIS, Global Mapper or other industry-standard applications.</li> <li>• Familiarity with special data formats (e.g., Shape files, GeoJSON, KML) and coordinate systems.</li> <li>• Knowledge of geospatial analysis, image processing techniques, data collection through drone survey and tools for development of geospatial data, use of HRSI for land mapping, modern survey techniques using RTK GNSS Rovers, DGPS, ETS etc.</li> <li>• Effective communication and teamwork skills.</li> <li>• Ability to work independently and prioritize tasks effectively.</li> <li>• Prior experience in a GIS-related role or internship is</li> </ul>

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8	Experience	<ul style="list-style-type: none"> <li>• Preference will be given to those candidates having relevant work experience of minimum 1 (one) year.</li> <li>• Preference will be given to the RCCC trained candidates, having requisite educational qualifications, with command over GIS.</li> </ul>
9	Skills	<ul style="list-style-type: none"> <li>• Proficiency in Arc Desktop, Arc Pro, AutoCAD, Global Mapper</li> <li>• Proficiency in MS Word, Excel, Power Point, Google Docs/Spreadsheets and</li> <li>• Fluency in Assamese, Hindi and English is required.</li> </ul>
10	Remuneration	Rs. 25,000/- per month(fixed)
11	Documents (in original) to be brought for the Interview	<ul style="list-style-type: none"> <li>• Detailed curriculum Vitae.</li> <li>• Photo identity and Address Proof.</li> <li>• Original Educational Certificates (HSLC onwards) for verification.</li> <li>• Work Experience Certificates</li> <li>• Photocopy of all the certificates, mark sheets, experience certificates etc. to be submitted in the interview.</li> </ul>
12	Place of Interview	Conference Hall, O/o the District Commissioner, Majuli.
13	Terms and condition	<ul style="list-style-type: none"> <li>• No TA/DA and official accommodation will be provided for appearing in the interview.</li> <li>• The offer is purely contractual and co-terminus with the end of the projects/ requirement with no provision of regularization.</li> <li>• The Director/District Commissioner reserves the right to cancel/postpone the interview without assigning any reason thereof.</li> </ul>

Signed by

Cauvery Barkakati Sharma

Date: 21-06-2024 15:03:35

**District Commissioner****Majuli**

Memo No.: Rev/566/2023-REV-MJL/

Dated Majuli the 20<sup>th</sup> June, 2024

Copy to:-

1. The Circle Officer, Majuli Revenue Circle for information and necessary action.
2. The Circle Officer, Ujani Majuli Revenue Circle for information and necessary action.
3. The District Information and Public Relation Officer, Majuli. He/she is requested to publish the Advertisement in 2 (two) daily newspapers, 1 (one) in Assamese and 1 (one) in English for wide publicity.
4. The ADIO, NIC, Majuli for information and necessary action. He is requested to upload the advertisement in the Majuli District Administration Website.
5. P.S. to the Principal Secretary to the Government of Assam, Revenue & D.M. Department, Dispur, Guwahati - 06 for kind appraisal of the Principal Secretary.
6. P.S. to the Director of land Records & Surveys etc., Assam for kind appraisal of the DLR&S, Assam.
7. Notice Board, D.C. Office, Majuli.
8. Office file.

e-signed

**District Commissioner****Majuli**