



GOVT. OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER: MAJULI
(DEVELOPMENT BRANCH)

No. MDB.01/2024/Tender/2/5690-5699

Dated-12/12/2024

SHORT NOTICE INVITING QUOTATION


Sealed quotations affixed with non-refundable court fee stamp of Rs 8.25 (Rupees eight & paise twenty-five) only are invited from intending suppliers/ firms for **supply of refreshment (food) items** as and when ordered in connection with conduct of Panchayat Election as per the following terms and conditions.

TERMS AND CONDITIONS:

1. The envelopes containing technical bid and financial bid should be duly sealed and the envelope containing the financial bid should be put inside the envelope containing the technical bid. Both the envelopes containing technical bid and financial bid should be super scribed as **“TECHNICAL BID FOR REFRESHMENT ITEMS”** and **“FINANCIAL BID FOR REFRESHMENT ITEMS”** respectively and name of the firm/ party should be distinctly written on the cover of the envelope.
2. Each firm shall submit photo copies of: GST Registration Certificate, up to date Trade License (valid till March 2025), valid Pan Card, Previous experience, if any, along with the tender paper.
3. Intending quotationers may collect the list of refreshment items from the Election Branch of the office of the undersigned.
4. The quotation shall have to be placed in proforma duly completed in all respects.
5. Bidders will be responsible for maintaining the quality of food items. If any supplier fails to supply or maintain the quality of refreshment, his/her order will be rejected immediately and shall be blacklisted.
6. The supply of items may have to be required in very short time including Sundays and other holidays.
7. The rates should be inclusive of all taxes.
8. Rates should be quoted both in figures and words including GST and other taxes and valid for a period of 1 (one) year from the date of opening the tenders/quotations.
9. The bidders will have to deposit an amount of Rs. 10,000/- (Rupees ten thousand) only as security deposit in the form of Demand draft/Bankers Cheque in favour of “District Commissioner, Majuli” payable at HDFC Bank, Majuli Branch, Garamur, Majuli along with the quotation.
10. Security money will be forfeited in case of breach of conditions.
11. No advance payment will be made.
12. No child shall be employed or engaged in election related activities as per ECI instructions vide No.4/3/2023/SDR/Vol-X, dated-05.02.2024
13. Payment will be made after election process is over subject to availability of fund. The undersigned will not be responsible for any delay in payment of bills for reasons beyond his control/ authority.
14. The work may be allotted to one or more than one Firms/Suppliers depending upon the urgency of the work.
15. The decision of the tender Committee will be final.
16. The authority shall not be bound to issue supply orders only to intending quotationers.
17. The undersigned has the right to accept or reject any or all quotations without assigning any reasons thereof and has the right to fix the price of any materials as per prevailing market rate.

The quotations may be dropped in the quotation box in the office of the District Commissioner. The last date for submission of quotations is 02.00 P.M of 26th December, 2024 and the same would be opened on the same day at 3.00 pm in the presence of bidders or their authorized representatives in the chamber of Additional District Commissioner (Development), Majuli. In case that day happens to be a holiday, the quotations will be opened on the next working day.

The list of items may be seen along with the Short Notice Inviting Quotations uploaded in the district website: www.majuli.gov.in.


District Commissioner
Majuli
Dated-12/12/2024

Memo No. MDB.01/2024/Tender/ 5690-5699.
Copy to

1. The Secretary, Assam State Election Commission, Assam, Dispur for favour of in formation
2. The DIPRO, Majuli for wide publicity of the Notice in at least 02 wide published local daily newspaper.
3. All local firms.


District Commissioner
Majuli

LIST OF FOOD ITEMS

Sl. No.	List of Items	Unit	Rate(Inclusive of all taxes)
1	Tea with milk (With cup), with sugar	Per cup	
2	Tea with milk(With cup), without sugar	Per cup	
3	Tea without milk(With cup), with sugar	Per cup	
4	Tea without milk(With cup), without sugar	Per cup	
5	Green Tea (with sugar)	Per cup	
6	Green Tea (without sugar)	Per cup	
7	Coffee (with sugar)	Per cup	
8	Coffee (without sugar)	Per cup	
9	Samosa	Per piece	
10	Kachori	Per piece	
11	Bakery Biscuit	Per kg	
12	Sugar free biscuit	Per packet	
13	Sweet Puff	Per piece	
14	Patties (Paneer)	Per piece	
15	Patties (Veg)	Per piece	
16	Patties (Chicken)	Per piece	
17	Patties (Egg)	Per piece	
18	Rasgulla	Per piece	
19	Jalebi	Per piece	
20	Sponge cake	Per piece	
21	Dry cake	Per piece	
22	Pastry	Per piece	
23	Kalakand	Per piece	
24	Kaju Barfi	Per piece	
25	Boondi Laddu	Per piece	
26	Lalmohan	Per piece	
27	Paratha with Sabji	Per plate	
28	Roti with Sabji (two piece roti)	Per plate	
29	Puri with Sabji (three piece puri)	Per plate	
30	Roti with Chicken (two piece roti- Chicken 2 pcs)	Per plate	
31	Puri with Chicken (three piece puri- Chicken 2 pcs)	Per plate	
32	Paratha with Sabji and omelette	Per plate	
33	Roti with Sabji and omelette	Per plate	
34	Puri with Sabji and omelette	Per plate	
35	Vegetarian Meal (Including Aijung Rice, Mug/Masur Dal, mix vegetable, dry fry, papad, chilli, lemon salt etc)	Per plate	
36	Meal with Mutton(at least 3 pieces including Dal, Sabji, vegetable etc) as stated above at serial no. 36	Per plate	
37	Meal with Chicken (at least 3 pieces including Dal, Sabji, vegetable etc.) as stated above at serial no. 36	Per plate	
38	Meal with Fish (Including Dal, Sabji, vegetable etc) as stated above at serial no. 36	Per plate	
39	Meal with Egg (Including Dal, Sabji, vegetable etc) as stated above at serial no. 36	Per plate	
40	Meal with Paneer (along with other items of veg. thali).	Per plate	
41	Mutton Biryani (Standard half plate)	Per plate	
42	Vegetable Biryani (Standard half plate)	Per plate	
43	Chicken Biryani (Standard half plate)	Per plate	
44	Breakfast (four piece bread with butter/jelly, boiled egg, banana)	Per plate	
45	Vegetable Pulao (Standard half plate)	Per plate	
46	Chicken Pulao (Standard half plate)	Per plate	
47	Mutton Pulao (Standard half plate)	Per plate	
48	Cold Drink (500 ml and 1 ltr.)	Per bottle	500 ml: Rs. 1 ltr: Rs..
49	Juice (Real/ Tropicana etc.- 500 ml & 1 Ltr.)	Per bottle	500 ml: Rs. 1 ltr: Rs.
50	Egg Roll	Per piece	
51	Veg. Roll	Per piece	
52	Chicken Roll	Per piece	
53	Egg Chop	Per piece	

54	Veg. Chop	Per piece	
55	Chicken Chop	Per piece	
56	Veg. Pokora	Per piece	
57	Chicken Pokora	Per piece	
58	Chicken chow mein (Standard half plate)	Per plate	
59	Veg chow mein (Standard half plate)	Per plate	
60	Egg chow mein (Standard half plate)		
61	Burger (Chicken)	Per piece	
62	Burger (Veg.)	Per piece	
63	Mineral water (1/2 ltr./1 ltr./5 ltrs./20 ltrs.) (Bisleri/ Bailley/ Natura pure)	Per bottle	
64	Packet Lunch (Veg)	Per packet	
65	Boiled Egg	Per no.	
66	Egg Biryani	Per plate	
67	Sandwich (veg.)	Per piece	
68	Sandwich (chicken)	Per piece	
69	Banana (Jahaji)	Per piece	
70	Apple	Per Kg.	
71	Orange	Per Kg.	
72	Grapes	Per Kg.	
73	Butter	250 gm	
74	Mixed dry fruit	Per Kg.	
75	Almond	Per Kg.	
76	Cashew/ Kaju	Per Kg.	
77	Khajoor	Per Kg.	
78	Raisins (Kishmish)	Per Kg.	
79	Pista	Per Kg.	
80	Amul Taaza Homogenized Packaged Milk	Per packet	250 ml: Rs. 500 ml: Rs. 1 ltr: Rs.


District Commissioner
Majuli